

## BOARD OF SUPERVISORS

*Brown County*



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### PUBLIC SAFETY COMMITTEE

**Patrick Buckley, Chair**  
Pat La Violette, Vice Chair  
Bill Clancy, Andy Nicholson, Guy Zima

### **SPECIAL PUBLIC SAFETY COMMITTEE**

**Wednesday, February 17, 2016**

**6:45 p.m.**

**Rm 210, City Hall  
100 N. Jefferson Street**

- I. Call meeting to order.
- II. Approve/modify agenda.

### **Medical Examiner**

1. Budget Adjustment Request (15-84): Reallocation of more than 10% of the funds original appropriated between any of the levels of appropriation.

### **Sheriff's Department**

2. Budget Adjustment Request (16-08): Any allocation from a department's fund balance.
3. Such other matters as authorized by law.

Patrick Buckley, Chair

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

## BUDGET ADJUSTMENT REQUEST

15-84

### Category

### Approval Level

- |  |   |
|--|---|
| <input type="checkbox"/> 1 Reallocation from one account to another in the same level of appropriation   | Dept Head   |
| <input type="checkbox"/> 2 Reallocation due to a technical correction that could include:  | Director of Admin                                     |
| • Reallocation to another account strictly for tracking or accounting purposes   |   |
| • Allocation of budgeted prior year grant not completed in the prior year  |   |
| <input type="checkbox"/> 3 Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation                             | County Exec   |
| <input type="checkbox"/> 4 Any change in appropriation from an official action taken by the County Board (i.e. resolution, ordinance change, etc.)   | County Exec   |
| <input type="checkbox"/> 5 a) Reallocation of <u>up to 10%</u> of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts) | Admin Committee                                       |
| <input checked="" type="checkbox"/> 5 b) Reallocation of <u>more than 10%</u> of the funds original appropriated between any of the levels of appropriation.                                 | Oversight Comm<br>2/3 County Board                    |
| <input type="checkbox"/> 6 Reallocation between two or more departments, regardless of amount  | Oversight Comm<br>2/3 County Board                    |
| <input type="checkbox"/> 7 Any increase in expenses with an offsetting increase in revenue   | Oversight Comm<br>2/3 County Board                    |
| <input type="checkbox"/> 8 Any allocation from a department's fund balance   | Oversight Comm<br>2/3 County Board                    |
| <input type="checkbox"/> 9 Any allocation from the County's General Fund   | Oversight Comm<br>Admin Committee<br>2/3 County Board |

### Justification for Budget Change:

This adjustment is to transfer excess wage/fringe budget dollars to operating expenses in the Medical Examiner's budget. Supplies would be increased to provide funds to purchase equipment prior to the start of 2016 and medical exams/autopsies would be increased due to higher than anticipate costs in 2015.

**Budget Impact: \$0 (reallocation of budget dollars) Revised 2/1/16 to reflect add'l. \$12,000 reallocation**

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.014.001.5300	Supplies	7,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.014.001.5762	Med. Exams/autopsies/gen. testing	33,000
<input type="checkbox"/>	<input checked="" type="checkbox"/>	100.014.001.5100	Regular Earnings	40,000
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			

AUTHORIZATIONS	
<p><i>[Signature]</i> _____ Signature of Department Head</p> <p>Department: <u>Medical Examiner</u></p> <p>Date: <u>2-2-16</u></p>	<p><i>[Signature]</i> _____ Signature of DCA or Executive</p> <p>Date: <u>2-2-16</u></p>

# BUDGET ADJUSTMENT REQUEST

16-08

## Category

## Approval Level

- |                                       |  |   |
|---------------------------------------|--|---|
| <input type="checkbox"/> 1            | Reallocation from one account to another in the same level of appropriation  | Dept Head   |
| <input type="checkbox"/> 2            | Reallocation due to a technical correction that could include: <ul style="list-style-type: none"> <li>• Reallocation to another account strictly for tracking or accounting purposes</li> <li>• Allocation of budgeted prior year grant not completed in the prior year</li> </ul> | Director of Admin                                     |
| <input type="checkbox"/> 3            | Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation  | County Exec   |
| <input type="checkbox"/> 4            | Any change in appropriation from an official action taken by the County Board (i.e. resolution, ordinance change, etc.)  | County Exec   |
| <input type="checkbox"/> 5 a)         | Reallocation of <u>up to 10%</u> of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts)   | Admin Committee                                       |
| <input type="checkbox"/> 5 b)         | Reallocation of <u>more than 10%</u> of the funds original appropriated between any of the levels of appropriation.  | Oversight Comm<br>2/3 County Board                    |
| <input type="checkbox"/> 6            | Reallocation between two or more departments, regardless of amount   | Oversight Comm<br>2/3 County Board                    |
| <input type="checkbox"/> 7            | Any increase in expenses with an offsetting increase in revenue  | Oversight Comm<br>2/3 County Board                    |
| <input checked="" type="checkbox"/> 8 | Any allocation from a department's fund balance  | Oversight Comm<br>2/3 County Board                    |
| <input type="checkbox"/> 9            | Any allocation from the County's General Fund  | Oversight Comm<br>Admin Committee<br>2/3 County Board |

## Justification for Budget Change:

This request is to increase federal asset forfeiture expenses to purchase items not originally included in the adopted 2016 budget utilizing the asset forfeiture fund balance carried over into 2016. These expenses have been approved by the Drug Task Force Oversight Board which has discretion over expenses from the fund.

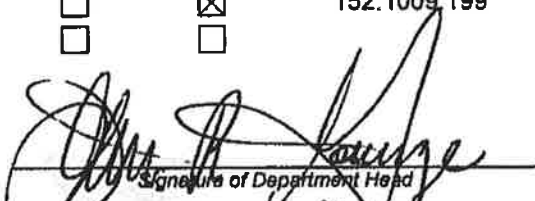
A breakdown of equipment items is attached. No tax levy money is involved in this adjustment

Fiscal impact: \$80,607 non-levy dollars (utilize asset forfeiture fund balance)

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	152.074.077.6110.020	Outlay equipment	59,320
<input checked="" type="checkbox"/>	<input type="checkbox"/>	152.074.077.5395	Equipment non-outlay	21,287
<input type="checkbox"/>	<input checked="" type="checkbox"/>	152.1009.199	Fund balance (do not post in G/L)	80,607
<input type="checkbox"/>	<input type="checkbox"/>			

SP  
1/29/16  
D.A.

## AUTHORIZATIONS

  
 Signature of Department Head  
 Department: Sheriff  
 Date: 01/28/16

  
 Signature of DOA or Executive  
 Date: 1/29/16